

**Minutes of the Local Project Appraisal Committee (LPAC) Meeting  
for  
Programme framework to support the acceleration of SDGs in Thailand**

Date: 4 March 2022 (via MS Team Meeting)  
Time: 09.30 – 11.00 AM  
Prepared by: Sukanya Thongthumrong *Sukanya*

**Background**

The Local Project Appraisal Committee (LPAC) meeting for the “Programme Framework to Support the Acceleration of SDGs in Thailand” was held on 4 March 2022 and chaired by the Resident Representative of UNDP. This Programme has been designed to support the development of the new initiative concerning the acceleration of SDGs in Thailand that aligned with the current UNDP Country Programme in Thailand and UNDP priority areas. There were 16 participants, including the UNDP Advisory Team members, Ms. Supanee Jay Pongruengphant, Project Manager – Gender Equality and Social Inclusion, and Ms. Aphichaya O-in, Project Manager – Social Cohesion for SDGs in Southern Border Provinces.

The draft ProDoc has been circulated at an early stage of the design to provide an opportunity to add comments on gender mainstreaming. These comments have been provided, both to ensure that the project’s focus areas include gender components and to specifically articulate a support to the government’s gender focal point system. In addition, several meetings have been conducted to discuss the draft ProDoc where the Gender Advisor has attended to provide comments. The final version of the ProDoc has incorporated the comments and suggestions provided both in writing and during discussions, with no further revisions needed.

The project provides a platform for UNDP to strengthen its multi-sectoral partnership on integrating gender in SDG implementation and acceleration and both the national and sub-national levels, as well as conducting gender-responsive advocacy related to the SDGs. By strategically integrating gender perspectives actions in this framework to support the acceleration of the SDGs, the overall performance on promoting gender equality in the wider programme has potential to be strengthened.

The Chair welcomed all participants to the meeting and briefly informed the new members of the Thailand Country Programme Advisory Team about the objective and mechanism of the LPAC. After running through the purpose and objective of the LPAC, the Chair requested Ms. Sukanya Thongthumrong to present the Programme.

Her presentation covered the following:

- Part I Overview of the Programme
  - o Programme’s output, key activities, indicators, baseline and target
  - o Programme’s results framework
  - o Programme’s budget
- Part II 2022 annual work plan and budget

### Discussion & Recommendation

1. The Chair requested to revisit the unclear statement of indicative activity (b) under Pillar 4. He suggested rewriting the ProDoc to be more explicit with the observation that UNDP is not in the position to 'accelerate the achievement of the country'. However, UNDP will continue its support to foster the achievement of the Country's South-South and Triangular Cooperation Programme. The existing statement will be replaced by the following statement:
  - b. *UNDP will encourage the South-South and Triangular Cooperation programme of the country by facilitating exchange across multiple stakeholders (state actors, private sector, civil society, and academic institutions at the national and sub-national level as well as international partners). These platforms allow participating organizations to showcase good practices in the areas of climate change, disaster risk reduction, environmental management, good governance, social integration, gender equality, youth empowerment commitments, and to inspire one another towards increased commitment and actions through a whole of government and whole of society approach.*
2. In connection with the previous point, the Chair also suggested revisiting and rewriting the statement in the PowerPoint Presentation (PPT) to make some slides less wordy and more self-explanatory. Since this PPT will be used to present the concept of this Programme to create interest and support from potential donors, it needs to be clear, easy to read, and self-explanatory.
3. Regarding the summary of the multi-year and annual budget, the Chair suggested revisiting the budget's presentation to be more self-explanatory.

a. *The summary of the multi-year budget (2022 – 2026) will be read as follows:*

ACTIVITY	TOTAL FUND REQUIRED 2022 - 2026	CONFIRMED FUNDS 2022 - 2026			UNFUNDED (2022 - 2026)
		TRAC (04000)	TRAC2 (04010)	THPF (30000)	
Activity-1	590,048	272,048	-	-	318,000
Activity-2	461,650	80,000	-	-	381,650
Activity-3	471,732	80,000	-	130,000	261,732
Activity-4	483,134	80,000	-	-	403,134
Activity-5	493,436	80,000	100,000	-	313,436
<b>Total</b>	<b>2,500,000</b>	<b>592,048</b>	<b>100,000</b>	<b>130,000</b>	<b>1,677,952</b>

b. *The summary of the 2022 Budget:*

ACTIVITY	TOTAL FUND REQUIRED in 2022	CONFIRMED FUNDS			UNFUNDED in 2022
		TRAC (04000)	TRAC2 (04010)	THPF (30000)	
Activity-1	-	-	-	-	-
Activity-2	220,408	147,408	-	-	73,000
Activity-3	190,330	47,330	-	130,000	13,000
Activity-4	10,000	10,000	-	-	-
Activity-5	169,310	67,310	100,000	-	2,000
<b>Total</b>	<b>590,048</b>	<b>272,048</b>	<b>100,000</b>	<b>130,000</b>	<b>88,000</b>


4. Regarding the concern about the 'programme tree', the theory of change diagram has been incorporated in the ProDoc under *Section II Strategy* to reflect the causal analysis. Furthermore, it illustrates the whole picture of the Programme. It depicts which pillars each new initiative or new project can contribute to in the programme.
5. Regarding the establishment of the Project Board to administer the Programme, the presenter expressed that the Programme would apply the UNDP POPP guideline to establish the Project Board right after the approval. To make it clearer, the governance and management arrangements section that detailed the Project Board's composition and duties & responsibilities has been incorporated in the document. Please refer to *Section VII. Governance and Management Arrangements* in the attached ProDoc. Concerning the Project Board member, the Programme will invite the selected CSAC members to be part of the Project Board as per suggestion from the Chair.
6. The Chair suggested involving the Thailand Country Programme Advisory Team to be part of the Project Board of this Programme. The Thailand Country Programme Advisory Team's participation will be a separate function under the umbrella of the UNDP Country Programme Board. The role and responsibility of the advisory team for this programme is to advise and guide the intervention, indicate gaps and make suggestions, and look at what is missing in the designed/proposed interventions.
7. Concerning monitoring activity, the presenter clarified that the M&E plan was embedded in the annual work plan. The Programme will organize bi-annual review activities to present the progress, challenges, and lessons learned during the course of implementation and to obtain suggestions from the Project Board. As per the suggestion from the group, the Thailand Country Programme Advisory Team will have a crucial advisory role in the monitoring activity.
8. The chair requested the UNDP AccLab team to align its work plan with the structure of this programme.
9. It was mentioned in the meeting that through the design of the Programme framework to support the acceleration of SDGs in Thailand, the various in the south may become synchronized with the UNDP's activities. The hope is that this will be a starting point to developing a portfolio of UNDP work in the south.
10. To strengthen gender-responsive SDG localization, it is suggested to (a) strengthen interventions tackling structural changes that accelerate gender equality and women's empowerment rather than engaging primarily in programmes focused on women as beneficiaries, (b) align the Programme with UNDP corporate messaging on the centrality of gender equality and women's empowerment to the achievement of sustainable development, and (c) build upon institutional mechanisms for gender mainstreaming such as the Gender Equality Seal and the gender marker which provide measurable standards and incentives to drive progress.

### ***Conclusion and follow up***

The LPAC meeting endorsed the draft ProDoc with the following action points:

- The Programme will prepare the draft minutes and circulate by COB on 15<sup>th</sup> March 2022 to members for comments. Once endorsed, the Programme will submit the LPAC minutes to UNDP Resident Representative for approval and signature.
- The Programme will establish the Project Board right after the approval of the Programme. The Project Board members will include the Thailand Country Programme Advisory Team and selected CSAG members.
- The Programme will revise the presentation of budget allocation in the a) Multi-Year Plan and Budget (2022 – 2026) table and b) Summary of the Annual Work Plan 2022 table.

**Minutes endorsed by the LPAC Chair:**

DocuSigned by:  
  
9D48508B537842B...

Renaud Meyer  
Resident Representative  
UNDP Thailand

Minutes of LPAC Meeting on 4 March acknowledged and endorsed by following LPAC member

No.	Name	Designation	Signatures
1	Ms. Aphichaya O-in	Project Manager - Social Cohesion for SDGs in Southern Border Provinces	DocuSigned by: Aphichaya O-in
2	Ms. Dadanee Vuthipadadorn	Senior Development Economist	DocuSigned by: Dadanee Vuthipadadorn
3	Mr. Kesrat Sukasam	Integrated Team Leader	DocuSigned by: Kesrat Sukasam
4	Mr. Kittikun Saksung	Youth Outreach and Engagement	DocuSigned by: Kittikun Saksung
5	Ms. Nichakan Kaveevorayan	Programme Associate	DocuSigned by: Nichakan Kaveevorayan
6	Ms. Nitchakarn Daramatat	Youth and Social Innovation Officer	DocuSigned by: Nitchakarn Daramatat
7	Ms. Nittaya Mek-Aroonreung	Management Analyst	DocuSigned by: N. Mekomy
8	Mr. Nutthapon Rathie	Head of Experimentation	DocuSigned by: NR
9	Ms. Pattamon Rungchavalnont	Head of Solutions Mapping	DocuSigned by: Pattamon Rungchavalnont
10	Ms. Reidun Gjerstad	SDGs Advisor	DocuSigned by: Reidun Gjerstad
11	Ms. Suparnee Jay Pongruengphant	Project Manager - Gender Equality and Social Inclusion	DocuSigned by: Suparnee Pongruengphant
12	Mr. Thanawat Wachiratongkum	Research Assistant	DocuSigned by: Thanawat Wachiratongkum
13	Ms. Wadee Deeprawat	Communication and Outreach Specialist	DocuSigned by: Wadee Deeprawat
14	Mr. Wisoot Tantinan	Partnership and Engagement Advisor	DocuSigned by: Wisoot Tantinan

## Annex-1

### List of participants: LPAC Meeting on 4<sup>th</sup> March 2022

LPAC Meeting: Programme Framework to Support the Acceleration of SDGs in Thailand
Chat Files Details Scheduling Assistant Attendance Meeting notes Whiteboard Breakout rooms +
Join Close

Mar 4, 9:26:53 AM
Download

**Summary**

16 <small>Attended participants</small>	9:26 AM - 11:01 AM <small>Start and end time</small>	1h 34m 48s <small>Meeting duration</small>	1h 25m 47s <small>Average attendance time</small>
--	---	---	--

**Participants**

Name	First join	Last leave	In-meeting duration	Role
Sukanya Thongthumrong sukanya.thongthumrong@undp.org	9:26 AM	11:01 AM	1h 34m 27s	Organizer
Nitchakan Daramatat nitchakan.daramatat@undp.org	9:27 AM	11:01 AM	1h 34m 7s	Presenter
Apichaya O-In apichaya-o-in@undp.org	9:27 AM	11:01 AM	1h 33m 32s	Presenter
Reidun Gjerstad reidun.gjerstad@undp.org	9:29 AM	11:01 AM	1h 31m 45s	Presenter
Nichalam Kavee-orajan nichalam.kavee-orajan@undp.org	9:29 AM	11:01 AM	1h 31m 26s	Presenter
Nittaya Mek-Aroonreung nittaya.mekaronreung@undp.org	9:29 AM	11:01 AM	1h 31m 15s	Presenter
Dadane Vuthipadadom dadane.vuthipadadom@undp.org	9:30 AM	11:01 AM	1h 31m 5s	Presenter
Wisoot Tantin wisoot.tantin@undp.org	9:30 AM	11:01 AM	1h 31m	Presenter
Supanee Jay Pongruengphant supanee.pongruengphant@undp.org	9:30 AM	11:01 AM	1h 30m 44s	Presenter
Thanawat Wachiratongkum thanawat.wachiratongkum@undp.org	9:30 AM	10:27 AM	57m 18s	Presenter
Nutthapon Rathie nutthapon.rathie@undp.org	9:31 AM	11:01 AM	1h 30m 12s	Presenter
Wadee Deeprawat wadee.deeprawat@undp.org	9:31 AM	11:01 AM	1h 30m 1s	Presenter
Renaud Meyer renaud.meyer@undp.org	9:31 AM	11:01 AM	1h 29m 40s	Presenter
Pattamon Rungchavalinont pattamon.rungchavalinont@undp.org	9:32 AM	11:01 AM	1h 29m 14s	Presenter
Kesrat Sukasam kesrat.sukasam@undp.org	9:33 AM	11:01 AM	1h 27m 18s	Presenter
Kittikun Saksung kittikun.saksung@undp.org	10:22 AM	11:01 AM	39m 27s	Presenter

**Annex-2**

**AGENDA**

**Local Project Appraisal Committee (LPAC) Meeting for  
Programme framework to support the acceleration of SDGs in Thailand**

**Friday, 4<sup>th</sup> March 2022 (09.30 – 11.00 AM)**

Agenda No. 1	Welcome remarks by Chair
Agenda No. 2	Presentation of “Programme Framework to Support the Acceleration of SDGs in Thailand” (2022 – 2026)
Agenda No. 3	Presentation of 2022 Annual Work plan of “Programme Framework to Support the Acceleration of SDGs in Thailand”
Agenda No. 4	Discussion
Agenda No. 5	Closing remarks by Chair